

FEE POLICY

Date of last review:	August 2021
Date of next review:	July 2022
Approved by:	Rabia Education Trust

Terms and Conditions for Fees

This policy is intended to promote the education and welfare of pupils and the stability, forward-planning, proper resourcing and development of the school. Reasonable changes may be made to these terms and conditions, the fees list and the conditions of award (if applicable), from time to time, to reflect changes in practice at the school. The trustees reserve the right to amend the fees as and when necessary. This will normally take place annually.

Students on roll need to complete the Annual Fee Agreement, a term in advance for the following academic year.

Fees Policy

By completing and signing the Annual Fee Agreement, you are signing to agree to pay all the financial fees involved in the academic year of your child. These terms and conditions form the basis of a legally binding contract between the parents/guardians and the school for the provision of educational services.

The fees for your child will be paid by Rabia Educational Trust upon completion and authorisation of this form. You will have to pay the amount back to Rabia Educational Trust upon the agreed dates. If your child leaves the school for any reason you are still liable to pay the amounts on the agreed dates.

Payment of Fees

The fees should be paid as agreed. If the fees are not paid according to the agreement then Rabia Educational Trust have the right to demand the outstanding payments in full and any additional charges for late payment.

Your child could be liable for exclusion if the fees are not paid on time (a warning letter advising of the late fee/loss of place will be issued to the parents/guardian beforehand). Not fulfilling the agreement can also result in your child being removed from the school register.

Fees are usually non-refundable but may be refunded at the discretion of the school governors.

Registration fee

There is a non-returnable one-off initial registration fee of £85.00 for new students only.

Late Payment Charges

Any payment received later than the last date of payment (see annual fee agreement) will incur a charge of £5 per day, until payment is brought up to date.



Sickness and Absence

No refund is made for sickness or absence from the school.

Annual Fees

Secondary fees: **£2,800**

Parents/Guardians will be given the following three options only for fee agreements.

Option 1:

Full fee upfront with a flat discount of £300. Therefore, the total to be paid will be £2,500.

Option 2:

Discount of £150 with three installments.

Installment 1. £1,500

Installment 2. £750

Installment 3. £400

Option 3.

Installment 1. £1,000

Installment 2. £1,000

Installment 3. £800

Sibling Discount

Child 1. Full amount

Child 2. 10% off from one of the above 3 options.

Child 3. 15% off from one of the above 3 options.



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Approved by the Proprietor/ Chair of Governors/ Governing Body:

Name:

Position:

Signature: